

# 國立中央大學應用地質研究所碩士班研究生修業辦法

## Graduation Institute of Applied Geology at National Central University Academic Guidelines for Master Program

中華民國一百零六年五月四日所務會議通過

中華民國一百零七年六月二十日教務會議核備

中華民國一百零九年十月三十日所務會議修正通過

中華民國一百一十年一月十三日教務會議核備

第一條 本辦法依據本校「博士班、碩士班學生學位考試細則」規定訂定之。

Art 1. The regulation is made according to the rules governing the master's and doctoral degree qualifying exam and thesis defense by National Central University.

第二條 論文指導

一、入學新生由導師全權輔導至確定指導教授止，指導教授確認單最遲於入學第一學期開學一週內前繳交，經所長簽章後存查。

二、教師指導研究生(不含境外生)之名額規定如下：

(一) 以主聘教師為優先指導教授，每位主聘教師每屆至多指導三名。

(二) 佔 0.5 員額之合聘教師每屆可指導一名，若超額指導學生，需經所務會議同意。

(三) 不佔員額的合聘教授或兼任教授，每屆至多指導一名，並需與主聘教師共同指導。

三、選定後如擬更換者，須簽署指導教授變更申請單，經所長簽章後存查。

Art 2. Thesis guide:

I. New students are fully counseled by tutor until the adviser is decided. The document of adviser confirmation should be submitted in the first week of the first semester then approved by the director.

II. The regulations of guiding master students are listed below(International students are not included):

i. Primary-employed professor is the priority advisor. Each primary-employed professor can guide three students as limitation each year.

ii. The joint appointment professor with 0.5 personnel quota can only guide one student as limitation. If the professor guided more than one student, it should be approved in the institute conference.

iii. The joint appointment or adjunct appointment professor with no personnel quota can guide one student but merely be a co-adviser with a primary-employed professor.

第三條 課程規定

一、畢業學分至少須修滿 24 學分，且至少包括本所開設之五門課程，惟專題討

- 論、專題演講及專題研究除外。
- 二、本所合聘教師於他所開設之課程，得計入為本所碩士班畢業所需之 24 學分，但不得計入第一款之五門課程。
  - 三、非屬前兩款規定之課程，需經指導教授同意後，於各學期開學後一週內提出申請，由課程委員會審核，同意後方得計入本所畢業學分，但不得計入第一款之五門課程。
  - 四、凡經核准抵免之學分，除為本所開設課程外，不得計入第一款之五門課程。
  - 五、專題討論及專題演講二門課程必修各四學期，惟修業未滿四學期者，每學期必修前述二門課程。
  - 六、學分抵免依照本所「研究生學分抵免辦法」辦理。

Art 3. Regulations of courses:

- I. Students are required to take at least 24 credits for graduation, and it at least includes 5 courses from our institute (exclude the “Seminar “, “Colloquium” and “Special Topics Research”)
- II. The courses offered from other departments by the professor of our institute can be counted into the 24 credits for graduation but not the 5 courses mentioned in Subparagraph I.
- III. If selected course does not belong to the courses regulation above, it must be approved by adviser and examined by the course committee in the first week of each semester, and then it will be counted in the 24 credits for graduation but not belong to the 5 courses in Subparagraph I.
- IV. The waived credit hours from the course of other departments cannot be the 5 courses in Subparagraph I.
- V. “Seminar” and “Colloquium” are required coursed for four semesters. These two courses are required in each semester when student is graduating within four semesters.
- VI. The courses credit waiver should be processed based on National Central University Course Credit waiver Guidelines.

第四條 學位考試

- 一、學位考試依照本校「博士班、碩士班研究生學位考試細則」辦理。
- 二、申請學位論文考試前，應已同時滿足以下條件：
  - (一)畢業學分至少須修滿24學分。
  - (二)論文在相關領域之研討會宣讀或於期刊發表(含正式接受)。

Art 4. Master degree defense:

- I. The degree defense should be processed based on National Central University Rules Governing the Master’s and Doctoral degree Qualifying Exam and Thesis Defense.
- II. Before applying the degree defense, students must meet the qualification listed

below:

- i. Finished 24 credits for graduation.
- ii. Released the thesis at the conference in the related subject or published it in the journal (include being accepted).

第五條 畢業離所

- 一、畢業前應依規定格式製作論文、提要之電子檔案，於離校前一週繳交。
- 二、離校前應清理研究室及實驗室所使用之空間及設備，歸還所借用之各項設備及物品，離校申請單需經指導教授、所辦公室、各實驗室及所長簽名確認後，始可向學校辦理離校手續。

Art 5. Leaving school:

- I. Students should submit the regulation thesis and summary in electronic files a week before leaving.
- II. Students should clean up the space and equipment in office and laboratory and return the items borrowed from the institute. The application form for leaving school should be confirmed and signed by the advising professor, front office of the institute, each laboratory and the director before submit to school.

第六條 本辦法如有未盡事宜，依教育部及本校有關規定辦理。

Art 6. In case this regulation does not involve, procedures follows the related regulations of Ministry of Education and National Central University.

第七條 本辦法經所務會議通過，並報教務會議核備後實施，修正時亦同。

Art 7. This regulation is proved at the institutional conference and approved at the Academic Affairs Committees Meeting, as well as correction.